



*Giles County Courthouse*

## County Spotlight:

### *Giles*

Population: 29,485

County Seat: Pulaski

CTAS Field Consultant:

Marty Spears

[marty.spears@tennessee.edu](mailto:marty.spears@tennessee.edu)

*Giles County was the birthplace of noted architect Moses McKissack, founder of McKissack and McKissack, one of the oldest African American architectural firms in the nation.*

For more information on the history of Giles County, visit:  
[www.tennesseeencyclopedia.net](http://www.tennesseeencyclopedia.net)

## UT Center for Industrial Services to Hold Business Retention & Expansion Course

Implementing a business retention and expansion program is an essential component to any community's economic development strategy and is essential to future economic growth. In an effort to inform community leaders on how to help Tennessee businesses survive and grow in these tough economic times, the University of Tennessee Center for Industrial Services (CIS) will be hosting the 2011 Tennessee Business Retention and Expansion Course November 16-17 in Jackson.

This course examines how to plan, implement and measure the performance of an effective retention and expansion program through in-class lecture, panel discussions, and work group assignments. This course examines how to promote existing businesses and address sudden and unexpected losses of major employers. This course also looks into the importance of retooling both the workplace and workforce as an important part of a successful community's retention and expansion program.

Those who would benefit from this course include: chamber of commerce and economic and community development organization professionals, elected officials, government agency staff, community planners, utility personnel, business leaders, real estate brokers and developers, community volunteers, and anyone interested in promoting a healthy and vibrant local economy.

The one-and-a-half day course will be held at the University of Tennessee's West Tennessee Research and Education Center. The program will begin the afternoon of Wednesday, November 16 and will end Thursday evening.

Registration deadline is November 11th. The course fee is \$250, which includes course materials, instruction, selected meals and refreshment breaks. Registration is limited to 40 participants and will be filled on a first-come, first-served basis. A block of rooms has been reserved for course participants at the Doubletree Hotel in Jackson at a special course rate of \$77 nightly plus tax. Course participants should make their own room reservations by November 4, 2011, to receive the discounted rate. Reservations can be made by contacting the Doubletree Hotel at 731-664-6900 and mentioning the Business Retention and Expansion course for the special rate.

Contact: Dr. Andre Temple

Phone: (731) 425-4740

Email: [andre.temple@tennessee.edu](mailto:andre.temple@tennessee.edu)

## Sample Interlocal Agreement for Planning Assistance

With the termination of the state's Office of Local Planning, many local governments in Tennessee are seeking a new arrangement to fulfill their planning needs. One such arrangement, already in place in a number of jurisdictions, is an interlocal agreement whereby a local government with a planning department provides planning services to another local government on a contractual basis. To view a sample interlocal agreement establishing such an arrangement, click [here](#).

As drafted, the sample interlocal agreement assumes a city with a planning department providing planning services to a county. However, the agreement can be tailored to fit an arrangement between any political subdivisions, city or county. Should you have any questions or need assistance in the execution of this agreement, please contact your CTAS county government consultant.

## Tennessee Public Service Intern Program

Local government internships are available through a partnership of the University of Tennessee Institute for Public Service (IPS) with faculty at the Knoxville campus, the Chattanooga campus, East Tennessee State University, Middle Tennessee State University, Tennessee State University and the University of Memphis.

The intern experience develops the next generation of local government leaders with exposure of students to service to communities. It also provides a venue of support to local governments in Tennessee from the academic and research resources of the universities.

The internships are offered at undergraduate, graduate, and postgraduate levels and include duties ranging from research analysis; working with field consultants, statewide associations or cities and counties for specific experience; assisting the chief administrative officer; and rotating through duties to gain extensive experience in all aspect of city or county management.

Program interns are currently serving Tennessee counties in the following offices: the Rutherford County Circuit Court Clerk's office, the Shelby County Probate Court Clerk's office, and the Sullivan County Clerk's office.

For more information on the Tennessee Public Service Intern Program, double click the paperclip icon (  ). Questions regarding the program can be directed to [jon.walden@tennessee.edu](mailto:jon.walden@tennessee.edu).



## e-Li's Coming!

The County Technical Assistance Service is getting ready to launch a new information web site that will house a comprehensive electronic library (e-Li). Soon, answers to Tennessee county government questions will just be a click away. The web site will include all the information found in CTAS publications, but organized by topic to make the information easily searchable. CTAS will be able to keep the information up-to-date to ensure accurate, easy-to-find answers to every day questions to anyone at any time. e-Li will be available from the CTAS web site beginning Fall 2011.

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## September Training: Rewarding Employees in Tough Economic Times

CTAS will offer a workshop series in September entitled "Rewarding Employees in Tough Economic Times." The course will focus on how to reward high performing employees when money is not an option. Bring your non-monetary ideas to share in class and learn what others are doing to help employees stay motivated in tough times.

Workshops will be delivered in five locations across the state: Knoxville, Jackson, Johnson City, Athens, and Franklin.

For dates, locations, and registration information, select the "Training" tab from the main menu on the CTAS web site ([www.ctas.tennessee.edu](http://www.ctas.tennessee.edu)) and click on "Classroom Training." This course is eligible for four hours of Category B or Recertification credit as part of the County Officials Certificate Training Program (COCTP).

## CALENDAR OF EVENTS

Aug. 25	Economic Development Workshop, Jackson
Sept. 1	Rewarding Employees Workshop, Knoxville
Sept. 1	TN Co. Hwy Officials Region IV Meeting, Jackson
Sept. 1	TN Co. Commissioners Assoc. Regional Mtg, Chapel Hill
Sept. 6	TN Co. Commissioners Assoc. Regional Mtg, Jonesborough
Sept. 7	TN Co. Commissioners Assoc. Regional Mtg, Knoxville
Sept. 8	TN Co. Commissioners Assoc. Regional Mtg, Baxter
Sept. 9	Rewarding Employees Workshop, Franklin
Sept. 13	Rewarding Employees Workshop, Athens
Sept. 13	TN Co. Hwy Officials Region III Meeting, Columbia
Sept. 13	TN Co. Commissioners Assoc. Regional Mtg, Cleveland
Sept. 14	TN Co. Hwy Officials Region I Meeting, Gatlinburg
Sept. 15	Rewarding Employees Workshop, Johnson City
Sept. 15	TN Co. Commissioners Assoc. Regional Mtg, Buchanan
Sept. 20	TN Co. Commissioners Assoc. Regional Mtg, Jackson
Sept. 21-23	COCTP Capstone, Burns
Sept. 22	Rewarding Employees Workshop, Jackson
Sept. 27	TN Co. Commissioners Assoc. Regional Mtg, Springfield
Sept. 29	TN Co. Hwy Officials Region II Meeting, Chattanooga

## Mark Your Calendars!

The Tennessee County Services Association (TCSA) Annual Fall Conference will be held at the Embassy Suites and Conference Center in Murfreesboro on October 26-28. To register and view the complete conference agenda, click [here](#).

The County Officials Association of Tennessee (COAT) Annual Conference will be held November 8-10 at the Nashville Airport Marriott. For more information, click [here](#) or call (615) 253-6700.

*County Officials E-News is a monthly newsletter provided by the University of Tennessee County Technical Assistance Service in an effort to promote better county government through direct assistance to county officials and their associations.*

226 Capitol Boulevard, Suite 400 ■ Nashville, TN 37219

Phone: (615) 532-3555 ■ Fax: (615) 532-3699

[www.ctas.tennessee.edu](http://www.ctas.tennessee.edu)